

City of Placerville  
Recreation & Parks Department  
Part-Time, Seasonal Job Description

## **SCOREKEEPER**

Under the direction of the League Director, and/or direct supervision of the Program Site Supervisor, the Scorekeeper is responsible for scoring youth and adult sport leagues/programs as well as assisting in opening and closing of facilities.

### **DUTIES AND RESPONSIBILITIES:**

The Scorekeeper will assist in the following duties and responsibilities: scoring games, opening, and closing of facilities, assisting in the smooth operation of games, maintaining a positive relationship with participants, coaches, and spectators, and representing the City of Placerville with professionalism and maturity.

### **MINIMUM QUALIFICATIONS:**

Age: Applicants must be at least 14 years of age.

Education: Completion of the Eighth Grade, additional education desirable.

Experience: Background in sports and working with children desirable.  
Completion of training program with City of Placerville is required.

### **LENGTH OF EMPLOYMENT:**

Seasonal depending on league dates.